

**KNOLLWOOD LAKES HOMEOWNER ASSOCIATION
APPLICATION FOR MODIFICATION**

Rev. June 2015

Name:	Date:
Address:	Phone
City/State/Zip:	Email:

1. Please provide the ARC with all the information necessary to evaluate your request thoroughly and quickly. Requests must include, without limitation, the following information: site plan with dimensions, color chips (if applicable), detailed description of the request, list of materials, pictures, brochures (if applicable), and any other information as specifically required below or as required by the *Community Design Guidelines* for Knollwood Lakes.

Description of Improvement or Modification Requested (attach separate sheets if necessary):	
Estimated Start Date:	Completion Date:

2. Acknowledgment of Adjacent Homeowners (all homeowners sharing a common boundary line): This acknowledgment will be considered by the ARC, but will not be binding upon the ARC. No application will be considered unless this section is complete.

Name	Signature	Address	Approve	Disapprove

****Please refer to the guidelines for required information to be included with this form – incomplete forms, including missing information will be returned without review. Please note – the ARC Committee has 60 days to review your application after it has been fully completed.**

I understand and agree that no work on this request shall commence until written approval of the Knollwood Lakes ARC has been received by me. I represent and warrant that the requested improvements and / or modifications strictly conform to the *Community Design Guidelines* and that these changes shall be made in strict conformance to those guidelines. I understand that I am responsible with all city, county and state regulations. Neither Knollwood Lakes Homeowners Association, the Association Board of Directors, the ARC nor their respective members, officers, successors, assigns, agents, representatives or employees shall be liable for damages or otherwise to anyone requesting approval of an architectural alteration by reason of mistake in judgment, negligence or non-fesance, arising out of any action with respect to any submission. The architectural review is directed toward review and approval of site planning, appearance and aesthetics. None of the foregoing assumes any responsibility regarding design or construction, including, without limitation, the structural integrity, mechanical or electrical design, methods of construction, or technical suitability of materials. I hereby release and covenant not to sue all of the foregoing from / for any claims or damages regarding this request or the approval or denial thereof.

3. All Owners must sign:
 Homeowner's Signature _____ Date _____
 Homeowner's Signature _____ Date _____

Any work done prior to, or without approval, or work done that is not part of this approval, can lead to fines and legal fees.